

Rules of Conduct Policy

POLICY STATEMENT: The Parks and Recreation Department (PAR) mission of Unite, Grow, and Play strives to ensure all people have access to the benefits of parks and recreation, leads in improving health and wellness, and focuses on environmental conservation of open space. Those using park facilities and its resources have the right to expect a reasonably clean, safe, and comfortable environment that supports appropriate park services and activities. In order to protect these rights, the users of park facilities and property are expected to comply with the *Rules of Conduct* listed in this directive.

The *Rules of Conduct* apply to all park premises, including buildings, interior and exterior, and all grounds controlled and operated by PAR. The *Rules of Conduct* applies to all individuals entering recreational facilities or who are on park property. This does not preclude individual recreation facilities, park property, or programs from implementing area specific rules such as gymnasium rules, camp behavior, athletic field and program rules. These rules will be made available to provide park users with notification and are subject to the same enforcement procedures outlined in this policy.

Any person who violates Rules 1-3 listed below while in or on park property will be immediately reported to the appropriate law enforcement agency and will be ejected and issued a criminal trespass notice from the Denton Police for all PAR premises.

Any person issued a trespass order who then re-enters any PAR location is subject to arrest. The prohibition from entering any PAR shall be effective from the issuance of the notice.

Any adult person issued a trespass notice from either PAR staff or Denton Police is excluded from PAR property and shall lose all PAR privileges for a period of one year. Minor (teens 11-17) offenders may be excluded from use of PAR property by trespass at intervals of 30-days up to one year as determined by PAR employees.

With approval by the PAR Director, persons who commit especially egregious offenses or exhibit an ongoing threat to the community may have a trespass notice extended for an additional year for a total of a two-year enforcement period.

The following are violations of PAR's *Rules of Conduct*:

1. Commits or attempts to commit any activity that would constitute a violation of any federal, state, or local criminal statute or ordinance.
2. Is under the influence of any controlled substance or intoxicating liquor.
3. Possesses, sells, distributes or consumes any alcoholic beverage, except as allowed at a parks-approved event where the person is legally authorized to sell, distribute, or consume alcoholic beverages.

Any person who violates the following rules listed below while in or on PARD premises will be given one warning at the discretion of PARD staff. If the person fails to adhere to the warning, then the person will be asked to leave the premises for the day. Subsequent offenses by that person may result in a suspension from PARD programming for up to a year or an issuance of a trespass notice and immediate ejection and exclusion from all PARD premises.

4. Engages in conduct that disrupts or interferes with the normal operation of the facility/program or that disturbs park staff or individuals. Such conduct includes, but is not limited to, disregard of staff directives, abusive or threatening language or gestures, unreasonably loud or boisterous physical behavior, talking or noise;
5. Engages in bullying or harassing behavior or conduct that disrupts both a person's ability to engage in development opportunities and the City's ability to deliver services in a safe environment in violation of City Policy 510.01, supported by Resolution 18-2146.
6. Intentionally destroys, damages, or defaces any park or other individual's property. Certain violations of the policy may also be a violation of Rule of Conduct #1;
7. Takes, appropriates, or secures property or any item of value other than their own and without the consent of the owner. Certain violations of the policy may also be a violation of Rule of Conduct #1;
8. Solicits, petitions, distributes written materials or canvass for political, charitable or religious purposes inside a park building, including the doorway or vestibule of any such park building or in a manner that unreasonably interferes with or impedes access to the premise. Activities related to or in conjunction with a polling site must adhere to all applicable voting and election laws.
9. Brings in articles that create a hazard for other park customers by their size, condition or substance;
10. Fails to maintain control of personal items or by leaving items unattended, allowing items to block access to walkways, materials or equipment, or by allowing items to interfere with a staff member or individual's use of the park facility;
11. Personal possessions (except for bicycles) may not be left unattended outside the park building. If sitting outside, a customer must keep their possessions with them in a neat, orderly or contained manner. Personal possessions such as grocery bags, trash bags, backpacks, bedrolls, shopping bags and carts, and luggage left outside park facilities are subject to removal.

12. Use of bicycles, skates, roller blades, skateboards, and motorized or non-motorized scooters (except for motorized ADA assistive devices, wheelchairs, walkers, and strollers) on playgrounds or park amenities such as benches and tables;
13. Operates motorized or non-motorized scooters, roller skates, skateboards or other similar devices inside buildings, including, but not limited to, vestibules or covered doorways;
14. Interferes with the free passage of park staff or customers in or on park premises;
15. Smokes, uses tobacco products or electronic smoking devices inside a park building or within 30 feet of a park structure, including but not limited to, buildings, playgrounds, restrooms, and dugouts;
16. Brings animals inside park buildings / facilities, other than those assisting customers with disabilities or for the purpose of park approved events or programs. Animals must be restrained and attended at all time in accordance with Chapter 6 of the Code of Ordinances.
17. Violates PARD's Computer, Internet, and Wireless Internet (Wi-Fi) Policy. Certain violations of the policy may also be a violation of Rule of Conduct #1;
18. Lying down and sleeping inside park buildings / facilities; having feet on furniture or blocking aisles, exits or entrances;
19. Improperly uses restrooms, including but not limited to, washing or drying clothes and bathing in areas that are not shower facilities;
20. Uses equipment at a volume that disturbs others;
21. Leaves one or more children under the age of eight (8), who reasonably appear to be unsupervised or unattended, anywhere in or on park premises;
22. Fails to wear shoes or shirts at all times inside park buildings / facilities. Exceptions will be made for programming as appropriate such as swimming, yoga, karate classes;
23. Solicits money or donations in or on park premises without prior permission from PARD;
24. Sells merchandise or services in or on park premises without prior permission or a permit from PARD;
25. Uses photography, film, or television equipment inside park buildings/facilities without prior permission from PARD.

26. Any individual whose bodily hygiene is offensive so as to constitute a significant nuisance to other persons will be required to leave the building until such time as the condition is corrected.

27. Does not adhere to the operational hours for park buildings, facilities, parks, and open spaces.

28. Does not adhere to the posted rules at park buildings, facilities, parks, and open spaces.

Procedures for Enforcement

Any user in violation of the *Rules of Conduct* is subject to enforcement actions by PARD staff. Egregious violations may result in the issuance of a criminal trespass notice. Individuals receiving a suspension or trespass notice are not eligible for program refunds. PARD staff is dedicated to working with park users in addressing potential violations prior to becoming an issue requiring enforcement.

Actions taken will be dependent on the nature of the behavior and / or activity and the severity of disturbance or threat it creates. Levels of action are as follows and include but are not limited to the measures described:

Level 1 – Warning

- Verbal warning
- Redirection or time-out from activity
- Meeting / conference with parent or guardian

Level 2 – Suspension

- Removal from the building / facility for the day
- Removal from the program for the day
- Removal from the program for the remainder of the enrollment period
- Suspension from programs at 30-day intervals up to a year

Level 3 – Criminal Trespass Notice

- A one-year prohibition from stated park property for adults
- A prohibition from stated park property at intervals of 30-days up to one year for minors age 11 – 17

Staff may begin with or move to any level of action depending on the nature and circumstance of the incident. Incident reports shall be completed for all meetings or conferences under Level 1 and for all Level 2 and Level 3 actions. Immediate supervisors, up to the Director, must be notified for all Level 3 actions.

Procedure for Appeals

Persons may request a review by the PARD Director of a staff issued trespass notice. An appeal must be submitted in writing to the PARD Director as visits in person to any PARD location are prohibited.

The written appeal must be received at the following address within 14 days of the date the trespass notice is issued. **This appeal process shall only apply to any trespass notice issued by a park employee and shall not apply to a criminal trespass notice issued by a police officer. Appeals to notices issued by law enforcement may be processed as determined by Municipal Court.**

Denton Parks and Recreation Department
Director
601 E. Hickory St. Suite B
Denton, TX 76205

The appeal must include an address or contact information at which PARD may correspond with the individual making an appeal. The Director of Parks will respond in writing within 14 days of the receipt of the appeal.

CITY OF DENTON

POLICY/ADMINISTRATIVE PROCEDURE/ADMINISTRATIVE DIRECTIVE

SECTION: GENERAL POLICIES/PROCEDURES/DIRECTIVES	REFERENCE NUMBER: 510.01
SUBJECT: BULLYING PREVENTION IN CITY FACILITIES AND PROGRAMMING	INITIAL EFFECTIVE DATE: 12/4/18
TITLE: ANTI-BULLYING AND ANTI-HARASSMENT POLICY	LAST REVISION DATE:

POLICY STATEMENT

The City of Denton acknowledges that all individuals have the right to participate fully in City programming, activities, and use of City facilities free from bullying and harassment. Bullying and harassment, like other harmful or violent behaviors, are forms of conduct that disrupt both a person's ability to engage in development opportunities and the City's ability to deliver services in a safe environment.

The City of Denton prohibits bullying as defined in this policy against any individual on the basis of race, color, religion, gender, sexual orientation, gender identity, age, disability status, national origin, genetics, or any protected classification under Federal or state law.

This policy is applicable to all individuals participating in City programs and activities and covers conduct that takes place in City facilities and on City property. This policy also pertains to usage of electronic technology and electronic communication that is used for bullying or harassment (i.e. cyber-bullying).

DEFINITIONS

"Bullying," as described by the American Psychological Association, is a type of aggressive behavior where someone causes injury or discomfort intentionally and repeatedly to another person. We further define bullying as written, verbal, or physical conduct that adversely affects the ability of one or more person(s) to participate in or benefit from the City's programs or activities by placing the individual in reasonable fear of physical or emotional harm. This includes conduct that is based on an individual's actual or perceived race, color, national origin, sex, disability, sexual orientation, gender identity, religion, or any other distinguishing characteristics that may be defined by the City of Denton. This also includes association with a person or group with one or more of the above-mentioned characteristics, whether actual or perceived. Any use of electronic communication technology to bully or harass as defined in this policy is also prohibited under this policy.

"Harassment" means unwelcome conduct that is based on race, color, religion, gender, sexual orientation, gender identity, age, disability status, national origin, genetics, or any protected classification under Federal or state law and the conduct is severe or pervasive enough to create an environment that a reasonable person would consider intimidating, hostile, or abusive.

POLICY/ADMINISTRATIVE PROCEDURE/ADMINISTRATIVE DIRECTIVE (Continued)

ANTI-BULLYING AND ANTI-HARASSMENT POLICY	REFERENCE NUMBER: 510.01
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ADMINISTRATIVE DIRECTIVES

1.0 REPORTING PROCEDURES

- A. All allegations of bullying, harassment, or cyber-bullying can be reported to the designated City staff in writing or by email. Any individual may file such a report.
- B. Upon receipt of a complaint, City staff shall take such action(s) as they deem reasonable and appropriate based off of this policy and the specific department's procedures. Reasonable and appropriate actions may include but are not limited to:
- a. Contacting individuals involved to determine whether an investigation should be pursued;
 - b. Investigating the alleged incident of bullying, harassment, or cyber-bullying;
 - c. Taking immediate steps, at the Department head's discretion, to protect any involved individual pending completion of an investigation; and
 - d. Taking action such as banning individuals from City programs or facilities if said individual is found to be in violation of this policy immediately following the conclusion of the investigation.
- C. Concerns of bullying, harassment, and cyber-bullying may be filed anonymously. However, exclusion from program participation generally cannot be taken based on an anonymous report alone. Anonymous reports will be investigated with the same procedure, timeliness, and vigor as other reports.
- D. City staff may also use this procedure to investigate complaints of retaliation or threats of retaliation which intimidate the victim of bullying or harassment.
- E. Any act or event involving potential criminal activity may be reported to the Denton Police Department or other law enforcement agencies as applicable.

2.0 GENERAL PROVISIONS

- A. To the extent reasonably possible and when applicable, City departments shall notify participants of this policy and potential adverse actions which may include, but are not limited to: warnings; loss of opportunity to participate in City activities; being banned from specific programs or facilities; and loss of other privileges.
- B. Any City department taking adverse actions against an individual found in violation of this policy should evaluate whether it may be appropriate to notify any other City departments depending on the factual circumstances.

POLICY/ADMINISTRATIVE PROCEDURE/ADMINISTRATIVE DIRECTIVE (Continued)

ANTI-BULLYING AND ANTI-HARASSMENT POLICY	REFERENCE NUMBER: 510.01
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C. City Department heads may take reasonable steps to implement ongoing professional development of staff members to prevent, identify, and respond to bullying, harassment, and cyber-bullying.

D. City Departments heads may take reasonable steps to present the City and Department's policy on bullying, harassment, and cyber-bullying to individuals participating in City programming or using City facilities. This may include instruction on how to prevent bullying, harassment, and cyber-bullying; the process for filing complaints; and the process/consequences that will result from the complaint. This policy may be included in registration forms, posted in City facilities, and on City department websites.

COMPUTER, INTERNET, AND WIRELESS INTERNET (WI-FI) POLICY

POLICY STATEMENT: The Parks and Recreation Department (PARD) provides the use of computers for park pass holders and free (Wi-Fi) access which all park users can use to connect to the Internet. To use these services, customers must agree to abide by relevant PARD policies. Computer and Wi-Fi users are bound by the Texas Penal Code, sections 43.21, 43.22, and 43.24, which make display of obscene materials a criminal offense.

PARD COMPUTER USE

1. Computer users are responsible for complying with Copyright legislation.
2. To use a computer, one must have a valid pass issued by PARD.
3. Computers are available on a first-come first-served basis.
4. Customers may not use a pass other than their own to access PARD computers.
5. For their personal security, customers should end their session by logging off all applications when they are done using the computer.
6. PARD is not liable for information received or sent from public access computer workstations or laptops.
7. Work not saved before the end of a session is lost and is not retrievable

INTERNET

Information Access

PARD computers for the transmission, dissemination and/or duplication of information is regulated by state and federal laws. PARD users are bound by the Texas Penal Code, sections 43.21, 43.22 and 43.24, which make display of obscene materials a criminal offense. All PARD users must comply with these laws. PARD policy forbids the access of illegal material on its terminals. To this end, PARD uses electronic filtering to restrict access to pornographic sites.

Internet Use

- PARD does not control information found on the Internet and, therefore, cannot be held responsible for its content.
- Individuals who use the Internet are responsible for evaluating the validity and appropriateness of the information they access.
- PARD staff is available to offer assistance as needed.

PARD does not provide e-mail accounts; however, customers may be able to access their free web-based e-mail accounts through public computers.

Internet Use by Minors

Supervision of a child's use of the Internet is the responsibility of a parent or legal guardian.

Responsibilities of Internet and Other Computer Users

The following actions may result in the loss of computer access and/or PARD privileges:

- Damaging computer equipment or software.
- Use of any PARD pass but their own.
- Behavior in violation of Resolution 18-2146 Anti-bullying and Anti-harassment Policy which includes engaging in harassing or defamatory activity on-line.
- Use computers for illegal activity.
- Relocating computer monitors or PC towers.

WIRELESS INTERNET (WI-FI)

PARD's Wi-Fi network is not secure. PARD assumes no responsibility for the safety of equipment, device configurations, security, or data files when connecting to the Wi-Fi network. PARD is not responsible for any loss of data, or for theft or damage to personal equipment or software. Anti-virus and security protection are the responsibility of the customer.

Due to the diversity of devices used by customers, PARD staff is not able to provide technical assistance and is not permitted to configure or troubleshoot a customer's device. Though the network is designed to cover the entire facility, no guarantee is made for signal strength or availability. There is no time limit on using the Wi-Fi network with personal equipment.



Denton Parks and Rec
321 E. McKinney St.
Denton, TX 76201
(940) 349-7275

Registration/Payment Receipt 33574313

11/04/2021 04 54 PM

Account Information

[REDACTED]
[REDACTED]
[REDACTED]

Payment

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Received By

[REDACTED] at North Lakes Rec Center

Item

[REDACTED] for Red Tiger Karate Mini-Semester 2021 @ North Lakes

\$40.00

SCHEDULE 6p 7p every Fri from Nov 5 to Dec 10 (No cla on Nov 26) at North Lake Rec Center Entire Gym

Subtotal \$40.00

Total Payment \$40.00

Prompt()

I acknowledge receipt of the PARD Rules of conduct, including the City's Anti-bullying and Anti-harassment policy (510.01) and PARD's Computer, Internet, and Wireless Internet (Wi-Fi) policy. I agree to abide by the e policie while participating in PARD program **Agreed**

Activity Note

Red Tiger Karate Mini-Semester 2021 @ North Lakes

*Face coverings are required for persons of all ages to enter the facility. Face coverings must be worn at all times except when actively engaged in physical activity. A physical distance of 6 ft or more mu t be maintained Spectator eating i unavailable *

Thank you for registering with Denton Parks and Rec | Tax ID 75-6000514