## ✓ smartsheet

## **Asset Disposal**

Assets unclaimed through the city-wide notification process with an estimated value of equal to or less than \$100.00 may be disposed of. This process is not applicable to assets obtain with grant or bond funds, and should not be used for the disposal of scrap metal.

Date					
	31				
Departmen	t				
Select					•
Item/ Lot D	escription				
Estimated N	Market Value				
Were bond	funds used to pu	ırchase the ito	em(s)		
			J(0)		
Select			(6)		•
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