



City of Denton Job Description

Title:	Head Lifeguard - Aquatics
Position ID:	GT0530-207001
Department/Division:	Parks and Recreation/Leisure Services
Reports to:	Recreation Supervisor
FLSA Designation:	Non-Exempt
Safety Sensitive:	Yes
DOT:	No

Definition: Responsible for continually observing activities of patrons to ensure their safety and performing rescue/first aid techniques as needed. Assists the pool manager in the supervision and direction of all activities relating to the operations of indoor or outdoor municipal swimming pools and/or water parks; serves as lead person for the lifeguard staff on shift. Maintains a regular Lifeguard schedule.

Essential Functions:

- Performs regular Lifeguard duties on scheduled shifts.
- Assists with the oversight of the pool deck, activities, programs and special events.
- Assists in the maintenance and cleaning of the pool, surrounding area, and equipment on a daily basis.
- Assumes the responsibility of the Swimming Pool Manager in the absence of the incumbent.
- Assists in planning and conducting staff in-service trainings as required.
- Assists with addressing and resolving complaints and concerns from the public. Provides quality customer service.
- Assists with Lifeguard recruitment events and In-processing events.
- Works independently and is responsible for overseeing activities at various locations.
- Prioritizes tasks and completes them within specified time frames.
- Assists in recruiting, training, supervising, and directing Lifeguard seasonal staff and program participants.
- Provides care and protection for patrons, with the ability to respond immediately to emergencies.
- Solicits party evaluations and follows up with guests regarding feedback or concerns.
- Participates in staff meetings and annual training required by the department and by the State of Texas.
- Ensures all equipment and materials are accessible, appropriate, and in good condition.
- Enforces all site and State regulations

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- Collects activity and registration records and makes budgetary recommendations to supervisor. Prepares reports and evaluates programs to identify methods and areas of improvement.
- Inventories and recommends purchases of supplies, equipment and materials.
- Complies with all City of Denton policies and procedures.
- Adheres to assigned work schedule as outlined in city and department policies and procedures.
- Acquires job specific certifications and training related to job specific program area.
- Maintains regular and punctual on-site attendance

Additional Duties:

- Performs other duties as assigned.

Minimum Qualifications / Acceptable Equivalency:

- Must have a minimum of one season experience as a Lifeguard and proven ability to perform supervisory functions.
- Must be in good standing with the American Red Cross and have current Lifeguard Training certification.
- Must have or be able to obtain American Red Cross lifeguard Instructor certification within first 6 months of employment.

OR

- Any combination of related education, experience, certifications and licenses that will result in a candidate successfully performing the essential functions of the job.

Core Competencies:

- Ability to communicate effectively both verbally and in writing.
- Demonstrates flexibility and adaptability to changing work environment.
- Accepts responsibility for effectively managing and resolving conflicts, confrontations, and disagreements.
- In a positive and constructive manner to minimize adverse impact.
- Analyzes problems, makes objective decisions, and executes them effectively without prompting.
- Ability to communicate effectively both verbally and in writing.
- Ability to form and maintain effective relationships with coworkers and customers.

Preferences:

- Bilingual in Spanish and English.
- Recreation or related field college coursework.
- Prior experience in a leadership role managing pools or assisting with the management of pools.

Conditions of Employment:

- Must have a valid Class "C" Driver's License and valid state required minimum automobile liability insurance prior to employment (must obtain Texas Class "C" driver's license and state required minimum automobile liability insurance within 90 days of hire per state law.)

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- Must pass a drug test, driver's license check, criminal history background check, and social security number verification check.
- Must be able to pass a separate State of Texas Department of Family & Protective Services background and criminal history check
- Must pass a physical examination

Physical Requirements:

Overall Strength Demands: The italicized word describes the overall strength demand of the functions performed by the incumbent during a typical workday.

- Sedentary – lifting no more than 10 pounds
- Light – lifting no more than 20 pounds; carry up to 10 pounds
- Medium – lifting no more than 50 pounds, carry up to 25 pounds
- **Heavy – lifting no more than 100 pounds, carry up to 50 pounds**
- Very Heavy – lifting more than 100 pounds, carry more than 50 pounds

Physical Demand Codes: The following describes if the incumbent is expected to exert the following physical demands during a typical workday and the overall frequency.

Codes for "how often":

Y = Yes

N = No

E = extensive (100-70%)

M = moderate (60-30%)

I = infrequent (20-10%)

A = almost never (<10%)

Task: Code:

1. Standing: E
2. Sitting: E
3. Walking: E
4. Lifting: M
5. Carrying: M
6. Pushing/Pulling: M
7. Overhead Work: A
8. Fine Dexterity: A
9. Kneeling: M
10. Crouching: M
11. Crawling: I
12. Bending: M
13. Twisting: M
14. Climbing: E
15. Balancing: M
16. Vision: E
17. Hearing: E
18. Talking: E
19. Video Display: E
20. Other:

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Machines, Tools, Equipment and Work Aids:

The essential functions of this position require the use of small hand tools, computer, and various sports equipment and hardware.

Environmental Factors:

The essential functions of this position are performed indoors and outdoors and at times in excessive heat and cold.

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice.

ADA/EOE/ADEA

Effective Date: 7/15/2022

Revision Date: