Denton Parks and Recreation

Summer Camp Parent Manual 2022



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DENTON PARKS AND REC CAMP CONTACT INFORMATION

CAMP CONQUEST North Lakes Rec Center, 2001 W. Windsor Dr. Remind - @dentonccon

CAMP DISCOVERY MLK Jr. Rec Center, 1300 Wilson St. Remind - @dentoncd

CAMP EXPLORATION Denton Civic Center, 321 E. McKinney St. Remind - @dentonce

CAMP VOYAGE Denia Rec Center, 1001 Parvin St. Remind - @dentoncv

SUPER KIDS CAMP McMath Middle School, 1900 Jason Dr. Remind - @dentonsk

TEEN CAMP Denton Civic Center, 321 E. McKinney St. Remind - @dentontc

Parks and Rec Admin Desk, (940) 349-7275

Camp Absences Voicemail (940) 349-8723

Jodi McClaren, Recreation Coordinator (940) 349-8731

Sara Farris, Recreation Supervisor (940) 349-8730

Denton Parks and Rec webpage www.dentonparks.com

CAMP MISSION STATEMENT

To unite and grow lives by preserving parks and encouraging play.

CAMP GOALS

- To provide a fun day, every day, for each camper and to help them realize their full potential by giving them the opportunity to be creative and grow.
- To develop each child's confidence and leadership skills through group activities.
- To help campers work and play together recognizing the differences that make them unique and special.
- To help develop friendships with other campers and counselors.

CAMP STANDARDS

Denton's City Council adopts the Standards of Care to comply with Senate Bill 212 as approved by the Texas Legislature during the 74th legislative session. Denton Parks and Rec uses the Standards of Care for summer camp operations. Our camps are recreational in nature and not licensed day cares. Our summer camps are exempt from State licensing under Texas Administrative Code 745.115(3). The Standards of Care are available at www.dentonparks.com.

CAMP SUPERVISION

We feel confident we have the best counselors around! They are as diverse as your campers. Many members of our team are enrolled in teaching credential programs and are college students or full-time teachers. We strive to hire highly qualified, well-trained counselors that are at least 18 years old. We screen all counselors for drug and background checks and require First Aid, CPR, AED, Van Driver Training, and Defensive Driving Course completion.

Our staff to camper ratio is 1:17. Staff to camper ratios will not allow us to provide 1:1 attention to individuals who need assistance with activities of daily living (toileting, feeding, etc.) or who are an elopement risk or who exhibit severe behaviors (hitting, biting, explicit behaviors).

LOGISTICS

CAMP OPERATIONS

Camps operate from 7 a.m. to 6 p.m. every day with structured activities from 8:30 a.m. to 5 p.m. with free play before 8:30 a.m. and after 5 p.m. Summer camps operate May 31 – July 31.

Kid's Day OFF (KDO) will run August 1-5 and 8-10; these may be registered for as individual days to meet each families' needs. Free scholarship participants will be registered for the full week of KDO, August 1-5. Please let the Rec Care Supervisor or Coordinator know if you will not need the full duration of these days.

Camps have weekly themes with field trips, games, learning activities, crafts, etc. Weekly schedules are provided the Friday before each week. Schedules are subject to change.

Campers are divided by age and assigned to specific counselors and groups. Most of the activities are done in groups, please let us know if you want your child grouped with a specific camper.

SIGN IN AND SIGN OUT PROCEDURES

Parents or adults (18 or older) are required to sign the camper in and out each day; no drops off are allowed. Please come to the table in front of the camp area. Parents are not able to enter the camp area. The camper will be asked to wash their hands before they participate in any activities. Camper must be dropped off between 7-9 a.m.

Please bring photo ID for pickup. Come to the same table the camper was checked in for the morning. Do not enter the camp area. If an unauthorized adult arrives to pick up a camper, the sign-in/out policy will be provided, and parents will be called to verify their identity before releasing the camper. You may pick up between 4-6 p.m. daily. If you need to make other arrangements, please call 940-349-8723.

Campers may be signed in as early as 7 a.m. and signed out no later than 6 p.m. Campers must be signed in by 8:30 a.m. on field trip days. Please report camp absences to 940-349-8723.

LATE PICK UP OF A CAMPER

If a camper is not picked up by 6 p.m., there will be a Late Pickup Fee assessed. Campers picked up late between 6-6:15 p.m. will be accessed a \$5 late fee. Every minute thereafter is \$1 per minute. Each subsequent late pick up within the same week will double the late fee by the day. Please call the recreation center if you're running late. Emergency contacts will be notified if the camper has not been picked up by 6:15 p.m. The late fee must be paid at check-in the following day. If your child has not been picked up by 8 p.m., the City of Denton Police will be notified and will file a report and release your child into the custody of Child Protective Services.

BEFORE AND AFTER CARE

For campers who are registered for select half-day specialty camps Denton Parks and Rec offers Before and/or After Care. Campers will be transported in a marked city vehicle with the appropriate booster seat, if required. For more information, contact the Recreational Care staff at 940-349-8730.

Before care 7-9 a.m.

- Campers can be dropped off at the Denton Civic Center between 7-8 a.m. and will be transported to their various specialty camps that start at 9 a.m.
- Before Care campers must be dropped off no later than 8 a.m.

After Care 3-6 p.m.

- Campers will be picked up at their specialty camp location between 3-4 p.m. and transported to the Denton Civic Center.
- Campers may not be picked up before 5 p.m. daily.
- Campers must be picked up by 6 p.m. or will be subject to late pick up fees.

FIELD TRIPS

On field trip days, campers must wear the camp T-shirt and bring a sack lunch with a drink unless told otherwise. Check the weekly calendar for additional information about the field trips including departure and arrival times and additional items needed. We do not provide accommodations for late campers, but parents can drop them off at the field trip location but must notify staff.

For a complete list of field trips, visit www.dentonparks.com.

Designated Field Trip Days:				
Super Kids Camp	Tuesday			
Camp Conquest	Wednesday			
Camp Discovery	Wednesday			
Camp Voyage	Wednesday			
Camp Exploration	Thursday			

TRANSPORTATION

Campers will travel in either charter buses, Denton ISD school busses, or City vans that require car seats or booster seats, based on age and weight. The air-conditioned vans come with adjustable seat belts, and we follow all safety procedures as outlined by the Texas Department of Family and Protective Services.

PARENTAL VISITS

Due to COVID-19 precautions, we will not be allowing parent visits to camp. If you want to spend one-on-one time with your camper on a field trip or during camp activities, you will be required to sign them in and out and not be integrated with the camp.

CHANGE OF CLOTHES

Campers must be potty-trained and able to use the restroom without assistance. Accidents happen, so please pack a change of clothes every day. Parents will be notified to bring a change of clothes if needed.

HYDRATION AND FOOD

WATER BREAKS

We have rest and water breaks built into the daily schedule, although we encourage campers to stop and break as needed, no matter what the activity. Campers are encouraged to bring a water bottle daily.

FREE LUNCH PROGRAM

Campers are provided a free lunch if indicated on the registration form. Lunch is provided by the STH Project Summer Food Program and includes a main course, side, and milk. Lunch will not be provided on field trips unless otherwise noted. The summer food program ends August 5.

SNACKS AND LUNCH

Please send two snacks and drinks daily. Soda and snack vending machines are available at some locations, please send exact change. Campers not participating in the free lunch program must bring a lunch every day.

WATER AND OUTDOOR ACTIVITIES

SWIM DAYS AND SWIM TESTS

Always pack a swimsuit, towel, and sunscreen the first day of camp. Designated Swim Days at Water Works Park, Civic Center Pool, Denton Natatorium, or local splash pads:

Camp Exploration	Monday, Wednesday, and Friday
Super Kids Camp	Monday, Wednesday, and Friday
Camp Conquest	Monday, Tuesday, and Thursday
Camp Discovery	Monday, Tuesday, and Thursday
Camp Voyage	Monday, Tuesday, and Thursday

Per the registration form and with permission, campers are administered a swim test. If passed, they will be allowed to swim in all pool areas and all areas on water field trips. Please notify counselors if your camper needs to stay in the shallow end.

SUN PROTECTION

A large portion of the day is spent outdoors, so apply sunscreen to your camper before sending them to camp. We also need campers to reapply sunscreen as much as possible, therefore we need campers to pack additional sunscreen each day. We encourage campers that are prone to sunburn to wear a swim shirt and hat. Communicate to counselors any sun-related concerns regarding your camper, so we can assist with applying sunscreen for the safety of the child.

WEATHER

We strictly adhere to ozone alerts and adjust schedules as needed to accommodate severe weather conditions.

DEPOSITS AND PAYMENTS

CAMP DEPOSITS AND PAYMENTS

All weekly camp balances are due in advance on the below due dates. Payments are due nine (9) days prior to the camp start date at midnight. Payments can be made online at dentonparks.com, in person, or over the phone. We do not issue credits or prorate for days unattended. Camp deposits are non-refundable and non-transferable.

If your payment is not received by the due date, you may lose your spot in the camp and your deposit. Your spot will be filled with someone off the waitlist the day after payment is due.

Session	Dates	Times	Cost	Deposit	Balance Due Date	
1	May 31 - June 3, 2022	7 a.m 6 p.m.	\$110	\$20	At time of Registration	
2	June 6 - 10, 2022	7 a.m 6 p.m.	\$125	\$20	May 29, 2022	
3	June 13 - 17, 2022	7 a.m 6 p.m.	\$125	\$20	June 5, 2022	
4	June 20 - 24, 2022	7 a.m 6 p.m.	\$125	\$20	June 12, 2022	
5	June 27 - July 1, 2022	7 a.m 6 p.m.	\$125	\$20	June 19, 2022	
						*No Camp
6	July 5 - 8, 2022	7 a.m 6 p.m.	\$110	\$20	June 26, 2022	July 4
7	July 11 - 15, 2022	7 a.m 6 p.m.	\$125	\$20	July 3, 2022	
8	July 18 - 22, 2022	7 a.m 6 p.m.	\$125	\$20	July 10, 2022	
9	July 25 - 29, 2022	7 a.m 6 p.m.	\$125	\$20	July 17, 2022	
10	August 1 - 5, 2022	7 a.m 6 p.m.	\$125	\$20	July 24, 2022	

REFUND POLICY

A refund, minus the \$20 deposit fee, will be issued if the camper is withdrawn by 5:00 p.m. the Thursday prior to the start date. If you pay in full and do not attend camp, no refund or credits will be given after the payment due date. Please refer to the phone numbers provided per camp to process a withdrawal, leave a message if necessary to time stamp your request. Refunds will be issued in the form of a credit back to the original card or check.

MEDICAL REFUNDS FOR SUMMER CAMP

Please do not send your child with illness including, but not limited to, a cold, infection, virus, nausea, vomiting, diarrhea, fever within the previous 24 hours, or suspected communicable disease. If your child falls ill or has a medical accident that would prevent them from participating in camp, a doctor's note may be required within 30 days of the program to receive a credit. The money for the activity will be credited to your account.

PAST DUE ACCOUNTS

The family account will be blocked from registering for any new DPARD programs until past due payments are paid in full and any past due monies owed may go to a collection agency for payment. Any days the participant attends the program without payment are still owed before any account member can register for another class.

BAD CHECKS

Checks that do not clear the bank for any reason will be subject to a \$27 NSF fee assessed by the City and a \$20 late payment fee assessed by Parks and Recreation. A notice will be provided at the camp site and payment must be made by the specified date or the child will be dropped from the camp program.

Two bad checks written in any one year will result in no checks being accepted on the account. If an account has 2 bad checks, all payments will need to be made by money order, cash, Visa, MasterCard and Discover. You can still pay in person at the recreation centers or online at www.dentonparks.com and all due dates will apply.

SCHOLARSHIP POLICY

All scholarships are non-transferable, and they cannot be replaced with additional scholarship funds due to the non-use of the original scholarship.

FREE SCHOLARSHIPS

Free camp scholarship abides by the following policies:

- Campers must attend at least eight hours of camp per day.
- If a camper attends a day of camp for less than eight hours, this will be considered an absence. To receive credit for attending camp, the child must attend at least eight hours between 7 a.m. and 6 p.m.
- Any camper missing five consecutive days, or 10 total days will be dropped from camp. This includes absences due to behavior, illness, vacations, death in the family, school events, or any other personal or family reason.
- If the camper is no longer able to attend due to the absence policy, the participant's account will be ineligible to apply for any PARD scholarships or other free or subsidized camp program for a full two years from the date of occurrence.

PARTIAL SCHOLARSHIPS

There is a limited amount of scholarships available to help partially cover the cost of a program or event offered by Parks and Recreation. Each eligible family member is limited to a maximum of \$150 in partial scholarships per year. The following policy applies:

- If you do not intend to use the scholarship awarded, you must provide at least five days business days' notice to cancel the scholarship.
- Scholarships are non-transferable. If you chose to drop a scholarship with proper notice, you will not be able to replace that scholarship with an additional week.
- Failure to provide proper notice will result in losing all the remaining scholarships allocated and the individual participant will not be eligible for additional Denton Parks and Rec scholarships for two full years.
- Camp deposits cannot be refunded, transferred, or credited.

MEDICAL INFORMATION

EQUIPTMENT CLEANING

City of Denton Day Camps will routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched, including toys and games. Each site will keep a log of items cleaned. Programs will follow the guidelines set by Caring for Our Children.

PARTICIPANT PERSONAL PROTECTIVE EQUIPMENT

The CDC recommends that anyone over the age of 2 wear a cloth face mask when they are out in the community. Parents may provide their camper with a cloth face mask. The City of Denton

is not able to provide participants with a cloth face mask and are not responsible for lost face masks. Masks and gloves will not be provided for student's personal use.

Summer camps will follow any city or county mandates for face coverings.

ILLNESS OF PARTICIPANTS

Please do not send your child with illness including, but not limited to, a cold, infection, virus, nausea, vomiting, diarrhea, fever within the previous 24 hours, or suspected communicable disease. Children must be free of symptoms and/or fever without the cold or fever reducing remedies before returning to the program. Parents/emergency contacts will be notified by phone if a child becomes ill. If necessary, we will request a child be picked up within one hour of notification.

Depending on the symptoms a person is showing, they may have to be isolated from the group. They will be isolated with the counselor they have spent the day with.

In the event of critical illness or injury, proper medical personnel and parents will be notified. At the discretion of medical personnel, the child may be transported to an emergency room or clinic by ambulance. Parents are responsible for expenses incurred.

IF COVID-19 SYMPTOMS ARE REPORTED

If COVID-19 is confirmed in a participant or staff member, we will:

- Clean in accordance with CDC guidelines, while maintaining routine cleaning and disinfection.
- In accordance with state and local laws and regulations, camp administrators should notify staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA). Notification will be by email or phone.
- Advise those who have had close contact with a person diagnosed with COVID-19 to separate themselves, self-monitor for symptoms, and follow CDC guidance if symptoms develop.
- Should the camp need to close, provide refunds. Transferring to another camp will not be allowed.

In accordance with CDC guidelines, a person can return to camp when:

- If a camper has a positive COVID-19 test result:
 - 10 days since symptoms first appeared and
 - \circ 24 hours with no fever without the use of fever-reducing medications and
 - Other symptoms of COVID-19 are improving
- If a camper has been in direct contact with a COVID positive person:
 - If not fully vaccinated remain home for 14 days following the direct exposure
 - If fully vaccinated and asymptomatic, close contacts do not have to quarantine at home following an exposure; but must correctly wear a mask in the program

for 14 days or until they receive a negative test when testing 5–7 days after exposure.

This policy may change as updates are made by the CDC.

MEDICATION

Signed medical release forms are required for campers needing prescription medication during camp hours. Counselors are only allowed to administer the dosage stated on the label. Medications must be in original containers, labeled with the camper's name, physician's name, date, and directions. Medications requiring refrigeration must be noted on the medical form. The only location that can't accommodate refrigeration is McMath Middle School.

Over-the-counter drugs, such as Benadryl, can only be administered by counselors if it is accompanied by a letter from the child's physician. Parents are responsible for picking up medications on the last day of camp.

EPI-PENS

Epi-pens may be administered by counselors, but an Anaphylaxis Emergency Action Plan form must be completed by the parent and the child's doctor before administration.

HEAD LICE

If a camper is found to have the presence of live adult or nymph lice, the parent/guardian will be contacted immediately. The camper may remain in camp until picked up; counselors will monitor for close contact (head-to-head) with other campers, taking care not to isolate or identify the camper to others. The camper may return when nits and lice are no longer present. Other camp participants will be notified of the presence of lice in the camp by email.

FOOD ALLERGIES

Please make sure that all food allergies are listed on your information form and that they are brought to the attention of camp staff. Please do not have your child share their snack due to food allergies. We cannot ensure the free lunch program by the STH Project is allergen free.

EXPECTATIONS

CAMPER CODE OF CONDUCT

- Take responsibility for your actions
- Respect others and their property
- Listen to the counselors
- Keep hands, feet, and other objects to yourself at all times
- Remain in the camp area at all times
- Participate in activities
- Refrain from using foul language, fighting, and arguing

ZERO TOLERANCE

Denton Parks and Recreation reserves the right to suspended or expel a camper immediately for violation of the Zero Tolerance guidelines without refund.

- Inflicting physical harm on another individual
- Verbal threats that may cause physical harm to another individual or destroy property
- Possession of a weapon, controlled substance, or alcohol
- Use of foul language
- Inappropriate touching of another individual
- Theft
- Viewing of inappropriate material
- Not staying within the boundaries of the camp or field trip
- Refusal to follow staff's direction in a non-camp area, like a field trip (such as, not returning to the van when instructed)

DISCIPLINE

Denton Parks and Recreation is committed to providing a safe, positive, and respectful environment for all our campers. Campers, families, and friends are expected to follow the Code of Conduct as well as all applicable Denton Parks and Recreation rules and regulations, to ensure a positive experience for all. Staff will address behavior when issues arise.

- Verbal warning
- Re-direction to another activity
- Time away without activities
- Meeting with Camp Supervisor, parent, and camper
- Notice of suspension from care without refund for up to 5 business days
- Conference with Camp Director, parent, and camper
- Removal from camp program or suspension from all Parks and Recreation activities for up to one year without refund

Depending on the severity, campers can be suspended at any time. For suspension or expulsion, the camper must be picked up within one hour. If suspension or expulsion occurs, no refund will be issued. Expulsions will be for all programs/activities/memberships for no less than 6 months.

BULLYING & HARASSMENT

The City of Denton acknowledges that all individuals have the right to participate fully in City programming, activities, and to use City facilities free from bullying and harassment. All allegations of bullying, harassment, or cyber-bullying can be reported to City staff in writing or by email. The City of Denton abides by the Anti-Bullying and Anti-Harassment Policy 510.01.

ADDITIONAL INFORMATION

CUSTODY SITUATIONS

From time to time, counselors are placed in custody dispute situations. *PLEASE NOTE: PER STATE LAW, IN THE ABSENCE OF A COURT ORDER, BOTH PARENTS HAVE EQUAL RIGHTS.* It is imperative

that all enrollment forms are completed with both custodial parents' information for emergency purposes. A copy of a child's birth certificate may be requested at the Rec Care Supervisor's discretion.

Without a court order, City of Denton staff cannot deny a parent access to his or her child. Full custody or divorce decree documents stamped by the court with a section that states a parent cannot have access to a child, must be reviewed by the City's legal department. Upon review, staff will notify the parent/guardian of any contact made by an unauthorized parent. Staff will not put themselves or children in harm's way to mediate a family dispute or attempt to enforce a court order. If a custody dispute takes place on our property, the local police will be called and asked to handle the dispute. If a custody issue creates a risk for our facility or staff, the city has the right to terminate enrollment.

WEAPONS

Campers found with any object deemed dangerous to themselves or others will be immediately suspended from camp and the parent/guardian will be called and required to pick up them up immediately. The police will also be notified.

REPORTING ABUSE AND NEGLECT

Recreational Care staff are required by Texas state law to report to Child Protective Services (CPS) any instance where there is reason to suspect the occurrence of physical, sexual, or emotional child abuse, child neglect, or exploitation. The staff receives a minimum of one hour of annual training on recognizing and reporting abuse and neglect, including sexual abuse. Reports are made anonymously. The staff may not notify parents when the police or CPS is called about possible child abuse, neglect, or exploitation, except on the recommendation of CPS or the police when they are called. Any incidents requiring a report to CPS report will also be reported to the Denton Police Department.

DFPS Child Care Licensing information

3600 E. McKinney St. Ste. B, Denton, TX, 76209 (940) 591-6272; www.dfps.state.tx.us Child Abuse Hotline (800) 252-5400

SOCIAL MEDIA AND PHOTO RELEASE

Pictures are taken periodically of camp activities and shared on the Denton Parks and Rec Shutterfly page, so parents can enjoy pictures of camp. These pictures may also be used in marketing material and appear in publications such as the PLAY! Guide produced by the city inhouse.

NONDISCRIMINATORY POLICY

The City of Denton Parks and Recreation Department welcomes and encourages all individuals and families from the community to participate in programs and facilities regardless of race, color, religion, sex, national origin, or disability. If you or someone you know has a disability and would like more information or support for accessibility of programs and facilities, please call (940) 349-7275.

PARENTAL/GAURDIAN CONDUCT

Parents/guardians are asked to address concerns respectfully with City staff and vice versa and to refrain from discussing discipline issues with others on-site. It is also unacceptable for parents/guardians to express hostility towards each other, counselors, and campers. Doing so will result in immediate suspension or removal from camp. Any form of verbal or physical threat made by a parent or guardian will be reported to police immediately.

PARENTAL NOTIFICATION/CHANGES

These guidelines may be subject to change to better operate the program. All participants will be notified in writing of any changes made and the date that the changes will be in effect. Each parent will be required to sign for any changes made.

FAQ FOR CAMPERS

How does the office and camp staff communicate with parents?

A weekly camp calendar of activities will be posted on <u>www.dentonparks.com</u> it will also be available for pickup on the 1st day of camp and emailed to the main contact of the family account the Friday night before camp starts. All camps also use the Remind app. Please make sure all your contact information is correct in our Rec 1 registration software. Ask your Camp Supervisor for the Remind info for your camp.

What should campers wear?

Campers should wear loose fitting play clothes and light-colored clothes. No sandals or flip flops because they can potentially hinder participation.

What should I send with my child?

Campers not participating in the free lunch program need to bring a lunch and drink, preferably in an insulated lunch bag, unless told otherwise. All campers need to bring two snacks and a drink. We cannot refrigerate or microwave lunches or snacks. No glass or knives. Campers may bring extra spending money for snack machines, souvenirs, etc., but they are responsible for their own money.

Can my camper bring their own money?

When planning field trips, we try to make them all-inclusive. Sometimes, you might want to send your child with money for something that is not included. For example, popcorn at the movies. Your child may bring extra money if they wish. The staff will not be responsible for holding your child's money or monitoring how they spend it. We ask the children not to share money with their friends or buy things for other people (excluding siblings).

What should I NOT send with my child?

Please do not allow your child to bring toys, balls, games, pillows, or blankets. Bringing electronic devices such as iPads, cell phones, DVD players, etc. is at the parent/guardian discretion. The camper may be asked to put it away if sharing the device or viewing inappropriate material. The City of Denton is not responsible for any lost, broken, traded, borrowed, or stolen property.

What should I do if my child feels nervous about the first day of camp?

The first day of camp can be awkward, frightening, and intimidating for many new campers. The first day may even make some parents nervous too, so please remember that the more nervous you are the more nervous and intimidated your child will be. If your child is hesitant to join the camp, be patient and have a counselor help you introduce them to other campers.

What do you take in the vans and busses?

We carry a list of all children being transported and leave one copy with Civic Center front desk staff. We store a form in the van that lists the names and phone numbers of the center and camp director. We carry a first aid kit, a five-gallon container of water with cups, and all parent and emergency contact information. A fire extinguisher, approved by the local fire marshal, is secured in the van, along with a radio for communication. All vans receive regular maintenance, and these records are available upon request.

What should I do if my child is going to be absent?

If your child is going to absent for the day, please call the appropriate camp phone number to let the staff know.

What kind of behavior incentives are there?

A camper's good behavior will allow them to receive "dollars" to use towards items in the camp store. Each day that a camper exhibits positive behavior is recorded and at the end of each week the camper can use their money to buy items in the store. Store items include games, candy, books, etc. Parents can inform counselors if their camper is not in attendance at the end of the week, to receive special arrangements. Campers can bank their money if attending multiple camp sessions.

What is the "Camper of the Week" award?

Campers who exemplify a good attitude, participation, helpfulness, and other similar qualities are considered for the "Camper of the Week" award. We award one boy and one girl each week. Awards are reviewed weekly and distributed every Friday. Campers of the Week are awarded a medal and summary of why they were selected.